

# Senior Policy Analyst

Are you interested in making a difference in the lives of children and youth in Ontario? Consider this opportunity with the Child Welfare Secretariat of the Ministry of Children and Youth Services. This position offers a challenging opportunity to provide leadership and expertise in the planning, development and implementation of policies and programs that meet strategic objectives for child welfare in Ontario, in areas including prevention, permanency and preparation for life for children and youth in care, culturally appropriate services, and system governance and accountability.

## What can I expect to do in this role?

In this role, you will:

- Lead, coordinate and undertake projects and all aspects of policy, program planning and development
- Lead, coordinate and undertake policy research, analysis and advice to support policy and program recommendations
- Develop, coordinate and evaluate in-depth and comprehensive reports and analyses
- Research and coordinate resources from various sources
- Build and maintain relationships with key sector stakeholders and partners to work collaboratively on policy projects

**Location:** Toronto

## How do I qualify?

### Knowledge of Policy Development

- You have knowledge of and experience with policy and program development principles and techniques
- You have knowledge of social theory and how it relates to child and youth services, including child welfare
- You have knowledge of relevant legislation and strategic directions for an integrated child and youth service agenda as well as governance, funding and critical social policy issues
- You have knowledge of policy and program analysis and evaluation techniques to assess the effectiveness and outcomes of policies and programs

### Project Management, Consultation and Interpersonal Skills

- You have research and project management skills to plan and conduct qualitative and quantitative research studies
- You have engagement/consultation and relationship management skills to establish key stakeholder linkages across ministries and organizations and to work collaboratively on policy development projects
- You have consensus building, mediation and negotiation skills to gain support on policy and program initiatives and resolve issues

### Communication and Facilitation Skills

- You have oral and written communication skills and can prepare and present reports, submissions and recommendations and briefings to groups, organizations and management
- You can facilitate and represent the ministry at inter-ministerial tables, working committees and with stakeholders

### Analytical and Problem Solving Skills

- You can plan, design and undertake various types of research to develop policy and program options, frameworks and operational guidelines
- You can assess information in developing policy and program proposals and evaluate policy and program results and outcomes
- You can identify issues and analyse interests of stakeholders and develop policies and solutions that address concerns

**Salary Range:** \$70,538 - \$103,944 per year

**Additional information:**

- 3 Permanent, 101 Bloor St W, Toronto, Toronto Region
- 3 Temporary, duration up to 12 months, 101 Bloor St W, Toronto, Toronto Region

Please apply online, only, by **Monday, October 23, 2017**, by visiting [www.ontario.ca/careers](http://www.ontario.ca/careers) and entering **Job ID 112692** in the Job ID search field. Please follow the instructions to submit your application. Faxes are not being accepted at this time.

If you require accommodation in order to participate in the recruitment process, please contact us at [www.gojobs.gov.on.ca/ContactUs.aspx](http://www.gojobs.gov.on.ca/ContactUs.aspx) to provide your contact information. Recruitment Services staff will contact you within 48 hours. Only those applicants selected for an interview will be contacted.

The Ontario Public Service is an inclusive employer. Accommodation will be provided in accordance with Ontario's *Human Rights Code*.

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